

# CONFEDERATION OF AFRICAN TENNIS

## CONSTITUTION

### **1. DEFINITIONS**

For the execution and the interpretation of the Constitution, the underneath mentioned terms and expressions have the following signification:

“Constitution” signifies the rules and regulations & by laws of the Confederation.

“Council” signifies the delegates of all the Members assembled in a General Meeting;

"Delegate" signifies the person representing the member

“Member/s” signifies National Associations representing Tennis and affiliated to the Confederation in terms of the constitution

“Executive Committee” signifies institution of the Confederation as described in article 20 of this constitution;

“Confederation” signifies The Confederation of African Tennis, a regional body as such affiliated to the International Tennis federation in terms of the constitution of the ITF;

“ITF ” signifies International Tennis Federation

“CAT” signifies Confederation of African Tennis

“General Meeting” and "Meeting" includes an Annual General Meeting and an Extraordinary General Meeting of the Members;

“Member/s” signify all National Associations affiliated to the Confederation in terms of the Constitution

“Month” signifies calendar month;

“National Association” signifies the organisation representing the game of tennis within a country and recognized as such by the Government of that country;

“Headquarters” signifies the Administrative Office of the Confederation situated at the registered office of the Confederation;

“General Manager” signifies the head of the administrative staff employed by the Confederation through the Executive Committee;

“Administrative Staff” signifies any staff employed by the Confederation.

“Resolution” includes motion;

“Resolution of the Executive Committee” has the meaning assigned to it by the Constitution;

“Resolution of the Council” signifies a Resolution of the entitled to vote acting through their duly-designated by the Constitution.

“Zones” signify the 5 African regions: Zone I (North Africa), Zone II (West Africa), Zone III (Central Africa), Zone IV (East Africa) and Zone V (Southern Africa)

“In writing” and “Written” include printing, lithography and other modes of representing or reproducing words in a visible form.

Words signifying the singular number also include the plural number and vice versa.

Words signifying “Persons” include corporations and any other entities or bodies whether incorporated or not.

Words signifying the masculine gender include the feminine and vice versa.

References to tennis players shall signify a reference to both amateur and professional players.

“SCSA” signifies the Supreme Council for Sport in Africa

“IOC” signifies the International Olympic Committee

“NOC” signifies the National Olympic Committee

“ANOC” signifies the Association of National Olympic Committees

“ANOCA” signifies the Association of National Olympic Committees of Africa

“AASC” signifies Association of African Sports Confederations

“WADA” signifies the World Anti-Doping Agency.

### **2. NAME**

The African Regional Tennis Association shall be called the CONFEDERATION OF AFRICAN TENNIS, referred to by the abbreviation of (CAT).

The CAT is a Regional Association affiliated to the International Tennis Federation (See Article 7 of the ITF Constitution).

### **3. HEADQUARTERS**

The headquarters of the CAT shall be determined by the Executive Committee, subject to ratification by the next AGM by simple majority. The President is mandated to negotiate and sign an agreement with the authorities of the host country where the headquarters is to be established.

### **4. DURATION**

The duration of the CAT is unlimited.

### **5. FUNDAMENTAL OBJECTIVES**

The CAT shall undertake to abide by the fundamental principles and objectives guiding the actions of the International Tennis Federation, which are the following:

- 5.1 To provide a link between its affiliated members and the International Tennis Federation (ITF),
- 5.2 To execute all functions which the ITF may delegate to it
- 5.3 To represent its affiliated members before the ITF, if asked to intervene on their behalf,
- 5.4 To uphold the Constitution, Rules and Regulations and by laws of the ITF
- 5.5 To promote and stimulate competition and sportsmanship amongst its affiliated members,
- 5.6 To establish calendars of events at all levels within the Region and to recommend international circuits to the ITF for inclusion in international calendars,
- 5.7 To administer and employ the funds received and collected on behalf of the Confederation in such a manner as shall be deemed to be in the best interests of the game of tennis.
- 5.8 To promote, establish and coordinate development and educational programmes within the region.
- 5.9 To promote and encourage the training of coaches, referees and court officials.
- 5.10 To promote and assist members of the Federation in organising administrators course.
- 5.11 To perform the functions of the governing body for tennis in Africa and preserve the independence of the Confederation in all matters concerning the game of tennis without the intervention of any outside authority in its relations with its members and other organisations affiliated to the Confederation.

The general and fundamental principles of the Olympic Charter are applicable and no stipulation of this Constitution which relates to participation in the Olympic Games and other events approved by, or held under the auspices of the International Olympic Committee, shall be deemed to conflict with or derogate from these principles.

### **6.**

The CAT shall promote and develop the game of tennis without unfair discrimination on grounds of colour, race, nationality, ethnic or national origin, age, sex or religion. In so doing, the members shall ensure that all their citizens are afforded the same opportunities to freely practice tennis

### **7.**

The member associations shall owe each other mutual respect and consideration, especially when applying general rules, sanctions and penalties agreed upon by each other.

### **8. CAT MEMBERSHIP:**

- 8.1 Only structured National associations, recognised by the sports authority of the country as such by the laws and regulations of the country concerned and which abide by the fundamental principles of the Confederation of African Tennis can apply and become members of the CAT.
- 8.2 The CAT shall only recognise one association per country.

### **Application for Membership:**

8.3 A National Association upon application for membership to the CAT shall ensure and certify that it operates as and is a properly constituted sports body as per 8.1 before making an application for membership. Further, such applicant shall ensure that on becoming a member of the CAT it shall remain such a properly constituted sports body throughout its membership of the CAT.

8.4 Applications for membership from new applicants shall be considered at an Annual General Meeting of the CAT. Each application for membership, to be accepted, must receive at least a two-thirds majority Resolution of the Council recorded at the Annual General Meeting in respect of the application.

8.5 The membership application shall be forwarded to the Confederation at least 60 (sixty) days before the next Annual General Meeting to introduce it in the Agenda.

Upon renewal of membership, or in the case of a new member, upon making the application for membership, each member thereby agrees to abide by the Constitution, decisions and rulings of the CAT. A member shall renew its membership by paying the subscription fees as described in this constitution.

### **8.6 Subscription:**

(a) All Associations Members to the CAT shall each pay an annual subscription in such amount as may be fixed by the Annual General Meeting, and shall be paid in the lawful currency of the United States of America or the equivalent in any other currency acceptable to the Council.

(b) No increase in affiliation fees will be implemented without a simple majority at the annual General Meeting.

### **Resignation and Suspension – Expulsion:**

#### **8.7 Resignation:**

Any National Association Member to CAT may resign as a Member by notice in writing to the Company delivered on or before the 31<sup>st</sup> December in any year and in default shall be held liable for the subscription for the following year.

#### **8.8 Suspension – Expulsion - Readmission:**

Any Member to CAT who fails for two successive years to pay its subscriptions risks either be suspended or be expelled (by a resolution of the Council passed with at least a two-thirds majority) from the CAT. The Executive Committee shall determine whether the sanction in the resolution to be put to the Council should be suspension or expulsion. Any proposed suspension or expulsion shall be upon notice to concerned National Association 60 days before the AGM.

Notice of any proposed suspension or termination of membership, expulsion or re-admittance to membership, shall appear on the agenda of the General Meeting at which it is to be moved.

Any Member who is suspended shall not be entitled to submit resolutions to, attend or vote at any General Meeting of the CAT and shall not participate in the Official Events of the CAT.

#### **8.9 Readmission of Membership to CAT:**

1) Any former Member which has applied for re-admittance to membership may, when it has fulfilled the requirements set out below, be readmitted as Member at the discretion of the Council if a Resolution of the Council to that effect is carried by a two thirds majority.

To any such re-admission to Membership that the Association concerned shall make the following payments:

- a) Any subscription arrears up to the date when the relevant Association ceased to be a Member;
- b) The current year's subscription; and
- c) Only in the case of a Member expelled a penalty in the amount equal to one year's subscription.

2) Any Member who is suspended pursuant to the Article may, when it has paid in full any outstanding subscriptions, apply for a lifting of that suspension and have its suspension lifted at the discretion of the Executive Committee.

### **3) Forces majeures:**

The AGM may in force majeure, by Resolution passed with at least a two-thirds majority, waive payment of any or all of the sums mentioned in the sub-paragraph (1) of this Article.

## **9. OBJECTIVES**

The CAT shall carry out its activities on the African continent with a view to:

- 9.1 Planning, coordinating and promoting the playing of tennis by both men and women in African countries,
- 9.2 Organising the official competitions of the CAT as well as other events approved by the Executive Committee,
- 9.3 Drafting rules and regulations for the control and management of the tennis activities of the CAT,
- 9.4 Harmonising timetables for training, competitions and other activities at regional, continental and international levels organised by member associations,
- 9.5 Fostering fraternal relations between African countries so as to strengthen peace and unity on the continent,
- 9.6 Developing useful relationships with other African sports confederations,
- 9.7 Promoting the participation of African countries in major tennis events organised by the International Tennis Federation or member nations,
- 9.8 Strengthening the Anti-Doping Programme in accordance with the directives of the International Olympic Committee and the ITF,
- 9.9 Promoting the setting-up of new associations and encouraging them to affiliate themselves with the CAT and the ITF,
- 9.10 Cooperating with the Higher Council for Sport in Africa (SCSA) in the organising of the qualifying events and final phase of tennis competitions of the African Games,
- 9.11 Cooperating closely with the Higher Council for Sport in Africa (SCSA), the Association of African National Olympic Committees (ANCOA), the associations and international bodies with the aim of planning and harmonising measures to be adopted concerning tennis coaches and teachers, and
- 9.12 Taking all useful measures in the interest of African tennis

## **10. OFFICIAL LANGUAGES**

10.1 The official languages of the CAT shall be English and French.

10.2 At all Annual General Meetings, simultaneous interpretation must be provided into French and English.

10.3 In the case of divergence between the French and English texts of the constitution of the Confederation and any other documents of the Confederation, the English text or and English version shall prevail

## **11. ADMINISTRATION – OPERATION**

The Confederation of African Tennis is managed by two bodies:

1. The General Assembly/Council: supreme body
2. The Executive Committee: executive body

## **12. THE COUNCIL/GENERAL ASSEMBLY**

The Council / General Assembly is the supreme authority of the CAT. It shall meet at least once per year.

## **13. COMPOSITION**

The Council / General Assembly is made up of:

Voting members

Delegates with the nationality of the country they represent and duly empowered by their national association. Only, fully paid up members are allowed to vote.

## 14. RESPONSIBILITIES

14.1 The Executive Committee shall set the date and decide upon the location for each meeting.

14.2 The General Assembly / Council shall elect the President and ratify the election of the five (5) Vice-Presidents by the member associations of the respective zones.

## 15. GENERAL MEETING

15.1 The agenda of an ordinary Annual General Meeting has to contain at least the following points:

- i) Approval of the minutes of the previous Annual General Meeting
- ii) Annual Report of the President
- iii) Annual Report of the Zone Presidents
- iv) Financial statement of the previous year, duly audited
- v) It must take into account and handle:
  - a) Applications for membership,
  - b) Verifications of members' situation,
  - c) Applications for affiliation from approved associations,
  - d) Applications to organise official championships,
  - e) Resolutions to propose amendments to the ITF concerning the Rules,
  - f) Resolutions bringing together the principles of the Constitution and the Rules of international competitions of the Confederation,
  - g) Nominations for CAT awards for services to tennis,
  - h) Other resolutions which shall be handled in accordance with the Constitution.
  - i) It is authorised to revise the statutes should the need arises
  - j) It may decide to set up as many committees as it deems necessary.
- vi) It must consider and confirm, verify or remove penalties inflicted on any member or former member or any other person subject to this Constitution or the Bye-laws or Rules of the Confederation.
- vii) It must elect the President of the Confederation and the Chairman of the Executive Committee for a four-year (4) term.
- viii) It must elect the Executive Committee for a four-year (4) term.
- ix) It must appoint on an annual basis the auditors and the legal adviser of the Confederation.
- x) It must receive nominations and, if approved, elect Honorary Life Presidents.
- xi) It must handle any business regarding the Confederation.

15.2 Notice of every General Meeting stating the date, time and place thereof and the business to be transacted thereat, shall be sent to each Member sixty (60) days before the date of the Meeting.

The Agenda of the General Meeting will be sent to the Members at least thirty (30) days before the fixed date of the Meeting.

15.3 Conduct of the General Meeting:

a) The President shall take the Chair at General Meetings. However, in the event that the President is unable to attend the Meeting, the council shall nominate a Chairman among the following persons in order of priority:

- The first Vice President
- One of the four Vice Presidents
- A Delegate

b) Prior to the commencement of any General Meeting:

- i) Each Member represented shall name the delegate who will vote.
- ii) Only members who are up to date with their affiliation fees to CAT shall be allowed to attend the meeting.
- iii) The Chairman of the Meeting shall decide all matters of procedure not prescribed by this Constitution.

- iv) A General Meeting may be adjourned if a Resolution of the Council to that effect is carried by a two-thirds majority.
- v) No delegate shall address the Meeting more than once on any motion or amendment, unless permitted by the Chairman, a delegate may reply to questions or give further information not with standing that he may already have addressed the Meeting.
- vi) Every resolution (including any amendment to a resolution) shall be proposed by a delegate and seconded by a delegate from another Member before being put to discussion at the Meeting
- vii) In the event of more than one amendment to any Resolution, the amendments shall be first voted upon in the inverse order in which they were proposed and if carried shall become the substantive resolution.
- ix) In the event no amendment is proposed or if no amendment is carried, the original Resolution shall be voted upon.
- x) A vote may be taken by a show of hands, unless the Chairman or any delegate requests, that there be a formal vote.
- xi) In all questions to be decided by a bare majority of votes and in the case of an equality of votes, there shall be a second count. If, upon such second count, there is again an equality of votes, the motion shall stand defeated.
- xii) Decisions taken at a General Meeting shall become operative forthwith save that Resolutions with regard to the acceptance of any application for Membership shall become operative on 1 January following the General Meeting.

## **16. EXTRAORDINARY GENERAL MEETING**

An Extraordinary General Meeting may be convened:

- At the request of two-thirds of fully paid-up member associations
- At the request of two-thirds of the members of the Executive Committee

Such a Meeting has to be convened by the General Manager within six weeks following receipt of the written request, signed by two-thirds of the member associations or by two-thirds of the members of the Executive Committee.

## **17.**

Such a request has to specify the reason for which the convening of the Meeting is required and no other item, other than the adoption of the minutes of the previous meeting, can be dealt with during it.

## **18. CANDIDACIES - ELECTIONS**

### **A-CANDIDACIES:**

#### **I. THE PRESIDENT**

Any fully paid up Member can nominate only one person for the candidacy of CAT President.

This Nomination shall be in writing and be sent to the CAT General Manager at least forty five days before the election date.

Candidates must be at least twenty-one years of age and enjoy all their civil rights in their respective countries.

#### **II. THE VICE PRESIDENTS**

Any fully paid up Member in the relevant zone may nominate only one person from his/her country for the candidacy of CAT Vice President (President for the relevant zone).

This Nomination shall be in writing and sent to CAT General Manager at least forty five days before the election date.

Candidates must be at least twenty-one years of age and enjoy all their civil rights in their respective countries.

### **B- ELECTION OF THE PRESIDENT:**

Before the start of the AGM each Member up to date with its Affiliation shall designate one of its delegates to vote on its behalf

The counting and allocation of votes will be undertaken by the CAT General Manager and two Scrutineers, elected by the delegates at the beginning of the AGM.

Each voting delegate will collect from the chief scrutineer a ballot paper where the candidates will be listed in Alphabetical order. Voting delegates will be instructed to delete the names of those candidates whom they do not wish to elect, leaving one (1) name only.

1. If there is only one candidate at the position of President, he/she shall be declared elected.

2. If there is more than one candidate, a ballot will be held and if:

i) One candidate receives more than 50% of the votes, he/she shall be declared elected.

ii) No candidate receives more than 50% of the votes cast, a second ballot shall be held for the two candidates who receive the highest number of votes provided that if a third candidate receives 25% or more of the votes cast in the first ballot, he/she shall also be included in such second ballot. If on this second ballot, a candidate receives more than 50% of the votes cast, he/she shall be declared elected. If no candidate receives more than 50% of the votes cast on this second ballot, a third ballot shall be held for the two candidates who have received the highest number of votes. On the third ballot, the candidate receiving the highest number of votes shall be declared elected. In the event that the two candidates in the third ballot receive an equal number of votes, there shall be a further election between those two candidates only to determine the successful candidate.

Any ballot paper with fewer or more than one (1) name will be declared null.

#### **C- ELECTION OF THE VICE PRESIDENTS:**

After the election of the President the five (5) Vice Presidents (Presidents of Zones) are elected by their Zone contemporaries.

Before the start of the AGM each Member up to date with its Affiliation shall designate one of its delegates to vote on its behalf

The counting and allocation of votes will be undertaken by the CAT General Manager and two Scrutineers, elected by the delegates at the beginning of the AGM.

Each voting delegate will collect from the chief scrutineer a ballot paper where the candidates will be listed by zones and in alphabetical order.

Voting delegates from each Zone will be instructed to delete the names of those candidates whom they do not wish to elect, leaving one (1) name only

1. If there is only one candidate at the position of Vice President, President of one relevant Zone, he/she shall be declared elected.

2. If there is more than one candidate for the position of President of a relevant Zone, a ballot will be held by the following procedure:

i) One candidate receives more than 50% of the votes, he/she shall be declared elected.

ii) No candidate receives more than 50% of the votes cast, a second ballot shall be held for the two candidates who receive the highest number of votes provided that if a third candidate receives 25% or more of the votes cast in the first ballot, he/she shall also be included in such second ballot. If on this second ballot, a candidate receives more than 50% of the votes cast, he/she shall be declared elected. If no candidate receives more than 50% of the votes cast on this second ballot, a third ballot shall be held for the two candidates who have received the highest number of votes. On the third ballot, the candidate receiving the highest number of votes shall be declared elected. In the event that the two candidates in the third ballot receive an equal number of votes, there shall be a further election between those two candidates only to determine the successful candidate.

Any ballot paper with fewer or more than one (1) name will be declared null.

#### **19. QUORUM - VOTE**

- 19.1 The General Meeting, being annual, elective or extraordinary, shall only properly deliberate on the first calling if more than half of the fully paid-up member associations are represented.
- 19.2 In the absence of a quorum, the General Meeting is convened 24 hours later, the quorum being based on the presence of a quarter of the members plus one.
- 19.3 The vote for the elections shall be held in the form of a secret ballot.
- 19.4 Other decisions are, if a vote is required, taken with a show of hands, unless two third of the members of the Annual General Meeting are of the opposite opinion.
- 19.5 During a secret ballot, voting slips with deletions or too much information shall be considered void.
- 19.6 Each member association of the CAT has the right to one vote.
- 19.7 Votes by proxy and by letter shall not be allowed and no association shall be able to represent any another.
- 19.8 Decisions shall be taken by a simple majority, unless indicated otherwise in this constitution
- 19.9 In the event of a tie, the President shall have the casting vote.
- 19.10 Federations who are not fully paid-up members of the CAT cannot attend the Annual General Meeting.

## **20. MINUTES**

- 20.1 The minutes of the Annual General Meeting and of the meetings of the Executive Committee shall be forwarded to affiliate members within the following forty-five (45) days.
- 20.2 The minutes shall be considered as tacitly approved, in the absence of notified objections via registered post within thirty (30) days of being sent out.

## **21. THE EXECUTIVE COMMITTEE – STRUCTURE AND RESPONSIBILITIES**

- 21.1 The Executive Committee is made up of:
  - One (1) President
  - Five (5) Vice-Presidents
- 21.2 The Executive Committee shall meet at least two (2) times per year.
- 21.3 Members of staff shall attend the Executive Committee meeting on request but will have no voting rights.
- 21.4 The members of the Executive Committee shall not represent their country.
- 21.5 The Executive Committee shall manage and administrate the CAT and shall be responsible for the financial affairs and the funds of the CAT.
- 21.6 The duration of the term of office of the President and the Vice-Presidents is four (4) years, in accordance with the Olympic cycle.
- 21.7 Outgoing members may be re-elected.
- 21.8 The members of the Executive Committee shall work on a voluntary basis and shall not be entitled to any form of compensation.

## **22. THE PRESIDENT**

- 22.1 The President shall chair all the meetings of the Annual General Meeting as well as those of the Executive Committee.
  - 22.2 He shall represent the CAT for proceedings of a legal nature.
  - 22.3 The President and the Treasurer shall jointly sign all the financial and accounting documents of the CAT.
  - 22.4 Should the president be absent, he shall be replaced by the first Vice-President.
- In the event of the resignation of or unexpected difficulties for the President, unanimously observed by the members of the Executive Committee, he shall be replaced by the first Vice-President. A new President shall be elected at the next General Meeting which will be convened to this end with one item on the agenda: the election of a President to serve out what remains of the existing term.

## **23. THE VICE-PRESIDENTS**



- 23.1 The Vice-Presidents shall support the President during the Annual General Meetings. They shall be members of the Executive Committee.
- 23.2 The Vice-Presidents shall vote amongst themselves during the elective General Meeting to establish the ranking of the Vice-Presidents.
- 23.3 A Vice-President, having been absent from three (3) consecutive meetings of the CAT, shall be considered as having resigned and be replaced by an elected representative of the zone.
- 23.4 In the event of the resignation of or unexpected difficulties for a Vice-President observed by the majority of representatives of the zone, he shall be replaced through an election within the zone at the next General Meeting. The ranking held by the newly elected Vice-President will be that of the outgoing Vice-President for what remains of the existing term.
- 23.5 The Vice-Presidents are responsible for implementing the programmes of the CAT in their respective zones.

**23.6 Vacancy within the Executive Committee:**

The office of a member of the Executive Committee shall be vacated in the event that a member:

- a) Is medically certified to be a person of unsound mind or all the other members, unanimously resolve that he is physically or mentally incapable of performing the functions of a member of the Executive Committee; or
- b) Is convicted of a criminal offence and receives a custodial sentence; or
- c) By notice in writing to the Executive Committee resigns as a member; or
- d) Having been absent from three (3) consecutive meetings of the CAT Executive Committee

**23.7 EXPENSES COVERAGE**

The Executive Committee Members and the General Treasurer shall not be entitled to remuneration for their services but shall be entitled to be repaid out of the funds of the CAT: All travel expenses actually incurred (all claim for travelling expenses to be based on economy class air travel, however styled) and necessary hotel expenses incurred in connection with their attendance at meetings of the Executive Committee and General Meetings of the Council.

**23.8 PERSONNEL**

CAT Executive Committee appoints and can revoke the appointment of a General Manager and any other staff required.

**THE GENERAL TREASURER**

The General Treasurer is appointed by the Executive Committee and the appointment could be revoked by the Executive Committee at any time. The General Treasurer shall attend all meetings of the Council and of the Executive Committee and shall have no voting power. He may, if he so desire and if appointed or elected to do so, act as the delegate of a Member at any Meeting of the Council, but unless so acting for a voting member he shall not be entitled to vote at such meetings.

The General Treasurer shall not be entitled to payment for his services but shall be refunded by the CAT for all expenses properly incurred by him relating to his duties

**24. THE COMMITTEES**

- 24.1 The Annual General Meeting may decide, on the proposal of the Executive Committee, to create as many committees as it deems necessary.
- 24.2 The members of these committees may be co-opted both from amongst the members of the associations as well as from outside on the basis of their experience and competence in connection with the speciality of the committee.
- 24.3 The committees are internal structures of the CAT. They are responsible for assisting the Executive Committee in drafting and implementing the action programme of the CAT. Each Committee is chaired by a member of the Executive Committee where possible.

**25. DEVELOPMENT ZONES**

- 25.1 The activities of the CAT take place within the framework of the development zones.
- 25.2 The five (5) Presidents of the zones, elected by their peers for a four-year (4) term, automatically become Vice-Presidents of the CAT.
- 25.3 The Presidents of the zones run, coordinate and supervise the activities in their zones. They

are responsible to the President of the CAT and report to the Presidents of the Members of their zone at least twice per year.

## **26.**

- 26.1 The mission of the zones involves ensuring the development of tennis amongst the member associations. A zone is considered as a body of the CAT.
- 26.2 Within each of these development zones, grouping of Members is set up with the role of ensuring close supervision and promotion of tennis at all levels.
- 26.3 The list of member associations of each development zone is included in the appendix to the Constitution.

## **27. AFFILIATIONS**

- 27.1 Any Association who is recognized in terms of the Constitution of the SCSA and ANOCA, may apply to the CAT for Affiliation
- 27.2 To obtain the status of an active member of the Confederation of African Tennis, a national Association must abide by the Constitution of the CAT and pay its subscriptions regularly
- 27.3 The Executive Committee may grant temporary affiliation to an applicant which must be submitted to the next General Meeting, for ratification.

## **28. HONORARY LIFE PRESIDENTS**

- a) Persons who have made an outstanding contribution to the Confederation (including former Presidents) may be proposed by the Executive Committee as Honorary Life Presidents. Such a proposal shall be put forward to an Annual General Meeting after which the proposal can only be accepted after an election and with a four-fifths majority of Members present.
- b) Honorary Life Presidents may take part in Annual General Meetings and in the meetings of the Executive Committee and shall be entitled to speak but not to vote.

## **29. HONORARY LIFE VICE-PRESIDENTS**

- a) Persons who have made an outstanding contribution to the Confederation (including former Vice-Presidents) may be proposed by any Member in the relevant zone and shall be appointed after an election at an Annual General Meeting with a four-fifths majority of Members present.
- b) Honorary Life Vice-Presidents may take part in Annual General Meetings and in the meetings of the Executive Committee and shall be entitled to speak but not to vote.

## **30. ACCOUNTS OF THE CONFEDERATION**

- a) Unless otherwise decided by the Council at the Annual General Meeting, the financial year of the Confederation shall close on the 31st day of December in each year, and an annual statement of account shall be prepared and audited as soon as practicable thereafter.
- (b) The reporting currency of the Confederation shall be the lawful currency of The United States of America.
- (c) The General Manager shall cause true accounts of the receipts and disbursements of cash and of the assets and liabilities of the Confederation to be kept at the Registered Office of the Confederation or at such other place. He shall make available to the appointed auditor such documents upon demand.
- (d) Subject to any reasonable restrictions imposed by the Executive Committee as to the time and method of inspection, any member having an interest in the affairs of the Confederation may apply to the General Manager for leave to inspect the books and/or Accounts of the Confederation during normal business hours.
- (e) The Executive Committee shall at each Annual General Meeting lay before the Council an audited Statement of Account showing:
  - (i) A Statement of Income and Expenditure for the past year and
  - (ii) A Balance Sheet containing a summary of the assets and liabilities of the Federation.

- (f) The Executive Committee shall control the accounts of the Confederation and any Funds, which may be established for the International Competitions, or other activities of the Federation
- (g) Nomination for the position of the auditor/s of the Confederation shall be made by the Executive Committee and ratified through a resolution by the council at the Annual General Meeting of the Confederation. The nominated auditor/s shall hold office until the next Annual General Meeting.
- (h) No auditor/s can be nominated for more than four consecutive years.

### **31. RESOURCES**

The resources of the CAT are made up of:

- a) Annual subscriptions of the associations members, the amount of these subscriptions being fixed by the Annual General Meeting,
- b) Revenues of all kinds coming from competitions it can organise,
- c) Donations and bequests, the collection of which is authorised by the Annual General Meeting,
- d) Subsidies which could be granted to it,
- e) Funds coming from the ITF,
- f) Funds from sponsors.

### **32. SANCTIONS**

- 32.1 A member association which has not paid in full its subscriptions for two (2) consecutive years shall be suspended and excluded until the subscriptions have been paid up to date. This measure shall be taken by the Annual General Meeting in the form of a resolution.
- 32.2 The Executive Committee may propose to the Annual General Meeting that an association, not playing its full part and not representing tennis in an appropriate manner, be excluded. This measure can only be taken if it has the backing of two-thirds (2/3) of the Annual General Meeting.
- 32.3 Participation in competitions and sporting events of the CAT is only allowed to those associations that have paid in full their subscriptions to the CAT.
- 32.4 Only Members who have fully paid their subscriptions for the fiscal year before the date of the Annual General Meeting of that year shall be entitled to vote and attend the Annual General Meeting.

### **33. CASES NOT PROVIDED FOR BY THE CONSTITUTION**

Those cases not provided for in the Constitution shall be settled by the Executive Committee which will have to obtain approval of the decision at the next Annual General Meeting, with a two-thirds majority of the votes, for its implementation.

### **34. AMENDMENTS**

- 34.1 Only the Annual General Meeting is authorised to amend the statutes.
- 34.2 Any draft amendment to the statutes must be submitted by an association or the Executive Committee.
- 34.3 Proposals to amend the statutes have to reach the CAT office at least 90 days before the planned date of the next Annual General Meeting and forwarded on to the members 30 days before the aforementioned date.
- 34.4 An Annual General Meeting may only decide on amendments to the statutes if at least two-thirds of fully paid-up members are present.
- 34.5 To be approved, the proposed amendment has to secure two-thirds of the votes cast.

### **35. DISSOLUTION**

The dissolution of the CAT will only be effective through an unanimous resolution cast by Members in an Annual General Meeting.

In this case, all financial obligations have to be settled and the balance and assets of the CAT shall be made available to the ITF that will continue to manage and administer the assets in order to develop the tennis game on the African Continent.

### **36. AWARDS FOR SERVICES TO THE GAME OF TENNIS**

Any person who gave back services to the tennis game in Africa can be nominated by their national associations or the CAT Executive Committee to receive the “CAT Award” for services to the game. The “CAT Award” is approved and presented by the Executive Committee.