

ITF/CAT West & Central African Junior Individual & Team's Championships 2019
07 – 10 & 11 – 15 January 2019

Organised by the Confederation of African Tennis (CAT) in conjunction with the International Tennis Federation (ITF) and Fédération Togolaise de Tennis (FTT), with the support of the Grand Slam Development Fund (GSDF)

I. INVITED NATIONS

All countries of the West and Central African Regions are invited to participate at these events.

Any nation wishing to enter players must have an approved valid 5 year plan and fully updated with its affiliations towards the ITF and CAT

II. CATEGORIES AND ENTRIES

Each nation is entitled to send a team comprising **a maximum** of 12 players (3 boys and 3 girls each for the 14 and 16 & under events) and 1 coach for those nations with up to **6 players** or 2 coaches for those nations with **7 players** or more. The host nation is entitled to enter additional players. The **maximum** number of players that a country can enter in **each event** is detailed below.

A.	Boys 16 & Under Singles	Born in 2003 or after	3 BOYS
B.	Boys 14 & Under Singles	Born in 2005 or after	3 BOYS
C.	Girls 16 & Under Singles	Born in 2003 or after	3 GIRLS
D.	Girls 14 & Under Singles	Born in 2005 or after	3 GIRLS

III- COMPETITION'S FORMAT - 14 and 16 & Under

Individual Competition:

Singles Events

The singles will be run over 4 full days using the feed-in system, thus allowing the competition to progress as normal but ensuring that every player win or lose, plays a match every day.

It is important to notify that the 14 & U individual Tournament will count as a Grade (2) Tournament for the ITF/CAT Circuit of 2019.

Doubles Events

There will be open doubles events in both age groups. The doubles events will be run on a knock-out basis, **No Add** and a Super Tie break as final set.

All players playing in the singles event are eligible to participate. Doubles pairings must be from the same nation but with the agreement of the Tournament Committee, nations with odd numbers of players may form doubles pairings. Individual doubles points will be awarded to players.

The Teams' Championships:

1- Ages' Groups at the Teams' Championships

The Teams' Championships will be played over 1 event of 5 full days, and will offer competition as follows:

- Boys' Team 16 & Under
- Girls' Team 16 & Under
- Boys' Team 14 & Under
- Girls' Team 14 & Under

2- Participating Teams & Format of the Competition:

All the teams entered by their National Association, under the condition that the team has to be composed of 3 players (as mentioned above). The Format will be set up on site based on the number of entered teams. The host nation is allowed to enter only one team per age group and gender.

It is important to note that only one (1) team per age group and per gender will be automatically qualified to the Final Event of the African Junior Teams' Championships which will take place in June 2019.

IV- Junior Championships Team Trophy

At the end of the Junior Championships, a final country ranking will be determined on the basis of accumulation of points in the boys' and girls' singles and doubles events.

Only the four best singles results and the four best individual doubles results of each country will be counted to reach a total and to determine the rankings of the countries for the zone and consequently, the winner of the Junior Championships Team Trophy.

The best nation in the country ranking will win the Junior Championships Team Trophy.

V- POINT TABLES – All events

1. The tables below will be used for both boys' and girls' events in all age groups.
2. A player can win points based on their final position in the event. However, to qualify for points, a player must have won at least one match either in singles or doubles (byes and walkovers do not count as matches won).
3. A player with a bye losing his/her 1st match in the main draw will play the feed-in of the losers of 2nd round of the Main Draw (when option 1 format is used).
4. As host nation of the West & Central African Junior Championships, Togo may enter three additional players in each age group and gender. Team members must be nominated in advance. However, only the A Team's points will count towards the Zonal Team Trophy

SINGLE POINTS				DOUBLE POINTS PER INDIVIDUAL			
SIZE OF DRAW	24 OR MORE	16 & LESS	8 & LESS	SIZE OF DRAW	16 OR MORE	8 & LESS	4 & LESS
Winner	300	150	75	Winner	75	40	20
Runner-Up	200	100	50	Runner-Up	50	25	10
3 rd Place	150	75	38	Semi Finalists	30	15	0
4 th Place	120	60	28	Quarter Finalists	15	0	0
5 th Place	90	45	20				
6 th Place	80	40	15				
7 th Place	70	35	10				
8 th Place	60	30	0				
9 th Place	50	25					
10 th Place	45	22					
11 th Place	40	20					
12 th Place	35	17					
13 th Place	30	15					
14 th Place	25	12					
15 th Place	20	10					
16 th Place	17	0					
17 th Place	15						
18 th Place	14						
19 th Place	13						
20 th Place	12						
21 st Place	11						
22 nd Place	10						
23 rd Place	9						
24 th Place	8						
25 th Place	7						
26 th Place	6						
27 th Place	5						
28 th Place	4						
29 th Place	3						
30 th Place	2						
31 st Place	1						
32 nd Place	0						

VI- QUALIFICATION TO THE 42nd ITF/CAT AFRICAN INDIVIDUAL JUNIOR CHAMPIONSHIPS (AJC) 2019 (FOR 14&U and 16&U)

The Individual Zones' Championships for 14 and 16 years & under will serve as an evaluation for an eventual selection for potential players to take part at the 1st AJC for 14 & U to take place in Benoni – South African by the end of April 2019 and for the AJC for 16 & U to take place in Tunis during the 2nd week of April 2019.

VII- THE TOURNAMENT COMMITTEE will include:

- The Referee of the West & Central African Junior Championships
- One (1) coach representing “Fédération Togolaise de Tennis”
- Two (2) accompanying team coaches (one each from an English speaking and a French speaking nation).
- The ITF/CAT Representative.

This committee will make the seeding, conduct the draw for the tournament and will thereafter meet to establish the tournament programme and settle any disputes. It will also decide on all matters concerning the rules. The Committee

reserves the right to amend the format according to the number of entries and weather conditions.

VIII- RULES

1. The ITF Junior Circuit Code of Conduct will be in force at the events and the tournaments played in accordance with the Rules of the ITF.
2. All draws must be conducted in accordance with the ITF Junior Circuit Rules and Regulations.
3. A default will be given if a player fails to appear 15 minutes after his/her match is called.
4. Customary dress code will be enforced.
5. In entering the tournament, a player automatically grants to the ITF/CAT and/or host nation and/or (sponsors) the right in perpetuity to make, use and show pictures of him/her in motion or still, taken during the competition without compensation.
6. Prior to the draw being made an identity card or passport showing the date of birth for each player must be presented to the referee. Any player not complying with the age eligibility outlined above will not be accepted. Any country found to be in breach of this age eligibility rule will be eliminated from these Championships and will face disciplinary action from the ITF.
7. Entry forms with the name and date of birth of each player must be received by the CAT by no later than **Monday 17th December 2018**.
8. Any withdrawals must be submitted in writing directly to the CAT Office at least 7 days prior to the scheduled start of the Championships. Replacement players will only be accepted if the withdrawal is made for reasons of health or bereavement. In the event of withdrawal due to illness or injury, a medical certificate must be received by the CAT within 7 days of the player's withdrawal.

IX- COACHING

Coaching will be allowed during all teams' events. For the individual event, it will be allowed for the only 14 & under events, where a coach may sit on the court and offer advice to players when changing ends. Under no circumstances can the coach interfere with the flow of the match or enter into a discussion with an on-court official. If a question of tennis law arises the coach would be free to seek the judgement of the referee, but in no case, can he or she speak directly to the Chair Umpire.

In the event that two or more 14 & under players from one country are playing at the same time, the coach may designate one other player from his delegation to sit on the court in his/her place during a match. The coach can change courts provided he/she does it at change over.

NB: Coaching will not be allowed at the 16 & under events (singles or doubles).

Nomination of Coaches

We strongly recommend that you nominate a qualified coach (Level 1 / Level 2 or an equivalent certification) to travel with your team to these Championships.

X- TOURNAMENT INFORMATION

Venue: Stade Omnisports Eyadéma & AAT Tennis club

Court surface: Hard Courts ; **No. of courts:** 6

Tournament Director: KPANDJA Tchein, **Tel :** +228 90 16 90 32 / 90 10 96 23/90 35 17 31

Tournament Referee: Essi DJEHA-AKUETE; **Tel :** (+228) 90 16 90 32/99 48 86 67; **E-mail :** esda78@yahoo.fr

Accommodation:

Hotel: Hôtel Star Of David **Address:** Assivito, Quartier des Etoiles, Lomé, Togo

Hotel rates for additional persons:

- Accommodation in Single room: 50 \$
- Accommodation in Double room: 70 (2 persons)

It is possible to have lunch & dinner at the Club

Coaches will be accommodated 2 per room and players 3 per room. Boys and girls will be accommodated separately within the hotel. There will be no exceptions to this. All team coaches must stay with their team in the hotel and they are ultimately responsible for their team's supervision and behavior.

XI- HOSPITALITY

Full hospitality (lodging and meals) will be provided for all official players and coaches (up to a maximum of 12 players and one or two coaches per nation, depending on the number of players).

Accommodation and meals will be provided for official players and coaches from dinner on **Sunday 6 January 2019** until breakfast on **Friday 11 January 2019** for those participating at the only Individual Championships.

The players and coaches participating at the Teams' Championships will be accommodated until the breakfast of **16 January 2019**.

Teams arriving before 6 January 2019 and/or staying after the morning of 11 or 16 January 2019 will have to pay for their accommodation and meals.

Priority on accommodation at the hotel will be given to official players and coaches. Additional persons will be

responsible for the payment and arrangement of their own accommodation, on a space available basis. Please contact the Tournament Director for assistance. Should a nation wish to send any additional coaches, it will be at the Federation's own expense.

XII- TRAVEL

The CAT is providing travel financial assistance for the event. All participating nations must make their own travel arrangements. Please see the attached covering letter for information on the assistance. The financial assistance will be sent to you upon receipt of your completed entry form and travel details. The assistance may be used only by official players and coaches. In the event that a player or coach for whom the assistance has been awarded does not travel, the money will be refunded to CAT. In addition, failure to take part in the entire event will mean that any money paid will have to be reimbursed to the CAT.

Please confirm your travel arrangements to the CAT and FTT by **Friday 28th December 2018**. Teams which have not sent their arrival details will not be met on arrival and it will result in you having to make your own way to the tournament site. The ITF and the CAT will not reimburse taxi costs. If your travel details change, please make sure that you let the FTT and CAT know at your earliest convenience.

XIII- VISAS

Travelling teams are responsible for obtaining their entry visas for Togo in advance of their travel, if applicable. No assistance can be given by the CAT in obtaining visas.

If you require visa invitation letters, please contact the FTT at :

- La Fédération Togolaise de Tennis **E-mail** : lamboni_albert@yahoo.fr & a_tagba@yahoo.fr
&
- Essi DJEHA-AKUETE par **E-mail** : esda78@yahoo.fr

It would be recommended that you secure your visa for Togo in 2018 to prevent complications of obtaining a visa in the New Year. You must obtain visas prior to departure; otherwise the player(s) concerned will be refused entry to Togo and will be deported immediately. In the event that this happens, your Federation will be responsible for any costs that may be incurred.

Visas can also be delivered upon arrival at the airport or at the borders with an invitation letter from the Togolese Tennis Federation if the request is sent at least 2 weeks before the planned date of travel to the Host Federation.

Vaccination bulletin with fever vaccination is mandatory. You should have 2 identity photos in case of visas extension at the immigration service.

XIV- WAIVER OF CLAIMS

All players entering ITF/CAT Junior Tournaments or Circuits agree, as a condition of their entry, that no claims are brought against the ITF/CAT, the tournament organizers and the Regional Association or National Association sanctioning such events, with respect to any injuries, however caused, or any losses incurred, while travelling to and from, or participating in any ITF/CAT Junior Tournament or Circuit. It is therefore recommended that all players have adequate travel and medical insurance cover.

XV- ENTRY DEADLINE

Entries must be received at the CAT by **Monday 17th December 2018**.

Please return the entry form to:

Ms. Issem Essais – Email: issemessais@hotmail.com

Ms Nadine Ciza – Email: cizanadine@gmail.com

Mr Hichem Riani – Email: rianihichem@yahoo.fr

Only entries received on the official entry form attached and endorsed by the appropriate national association will be accepted. Entries from individual players will not be accepted.

Please complete the entry form, writing clearly in BLOCK CAPITALS. Make sure that you enter the players' dates of birth IN FULL in the spaces provided, indicating the day, month and year and check that they comply with the regulations. Players whose dates of birth do not comply with the regulations will be unable to play, and any nations found in breach of age regulations will be eliminated from the Championships and will face disciplinary action from the ITF.

ANNEXE (1)

Qualification criteria for the 1st AJC 14 & U to take place in Benoni – South Africa from 23rd to 29th April 2019

For 2019:

Players eligible to compete must be born between 1st January 2005 and 31 December 2008.

The selection of the participating players will be based on four (4) main criteria as follows:

- 1- The final teams' ranking for 14 years and under in the previous AJCs (2018) for both gender - boys and girls (Cumulated between 1st and 2nd AJC for 14 and under).
- 2- The individual African ranking of 14 years and under that will appear 3 weeks before the AJC for both gender - boys and girls
- 3- **"Places" - ITF/CAT which will be awarded for each region.**
- 4- Wild Cards of the host country

1) The final teams' ranking for 14 & under during the previous AJCs (2018) for both gender – boys and girls:

The National Federation of each of the teams ranked from the **1st to 8th place** boys & girls in the 14 & under teams' ranking of the two AJCs (hard court & clay court) is eligible to enter one (1) player who will automatically be accepted.

As follow is the ranking recorded after the **1st and the 2nd AJC 14 & U:**

BOYS

		1 st AJC – March 2018			2 nd AJC – September 2018			
Team		SB1	SB2	Doubles	SB1	SB2	Doubles	Total
1	Namibia	200	0	15	300	0	50	565
2	Tunisia	80	70	50	150	90	50	490
3	South Africa	120	90	50	70	50	85	465
4	Morocco	300	60	70	0	0	0	430
5	Zimbabwe	150	8	15	200	0	0	373
6	Egypt	20	17	100	45	40	30	252
7	Mauritius	45	7	0	120	0	25	197
8	Kenya	35	40	30	0	0	0	105

GIRLS

		1 st AJC – March 2018			2 nd AJC – September 2018			
Team		SG1	SG2	Doubles	SG1	SG2	Doubles	Total
1	Morocco	300	200	100	0	0	0	600
2	Kenya	150	9	0	300	13	25	497
3	Egypt	80	20	30	150	120	70	470
4	Tunisia	120	90	30	50	45	30	365
5	Algeria	35	0	0	200	20	65	320
6	South Africa	70	45	70	50	0	25	260
7	Madagascar	50	15	30	80	0	50	225
8	Zimbabwe	8	7	50	35	0	25	125

Number of « Places »: 8 (1 per Country)

2) **14 & Under African Ranking.**

The best (13) or (14) players according to the 14&U African Ranking (which will appear 3 weeks prior to the AJC) entered by their National Federations (other than those entered by their National Federations according to point (1)) before the entry deadline.

Number of « Places »: 13* or 14*

3) **ITF/CAT « Spots »:**

(8) or (9) Places will be allocated by the CAT in consultation with the Development Officers according to the results recorded by the best players of each region following the individual zonal competitions of the 14 years and under which will take place in January 2019; (2) Spots for each of the following region:

- North Africa: 2 Spots
- Southern Africa: 2 Spots
- Eastern Africa: 2 Spots
- Western Africa : *

** in the case of the Western, (2) Spots will be insured for the players of these regions. A 3rd Spot could be allocated to the region (Western or Central) which would not get a player among the (2) Spots*

Number « Places » : 8 or 9

4) **Wild Cards for the Host Nation :**

(2) Wild Cards will be allocated to players of the host Country.

Number of « Places »: 2

Notice :

Concerning places that will be allocated to each region, the names of the players will be announced by the deadline for entries at the 1st AJC, 3 weeks before the AJC starts. These names will be added to those who will be selected according to criteria (1) and (2).

NB: The maximum number of players per Country, with the exception of the host Country shall not in any case exceed four (4).

ANNEXE (2)

Qualification criteria for the AJC 16 & U to take place in Tunisia from 8th to 13th April 2019

For 2019: Players eligible to compete must be born between 1st January 2003 and 31 December 2006.

- There will be no Qualification Draw.
- The Main draw in the girls as well as in the boys: 32 players.
- The format of the 16&U AJC will be feed-in system

The selection of the participating players will be based on five (5) main criteria as follows:

- The ITF Junior Ranking
- The 16 & under Final teams ranking in the previous AJC (2018) of both genders – boys and girls
- The 14 & under Final teams' ranking in the previous AJC (2018) of both genders – boys and girls
- Places to be awarded to the best players in each region.
- Wild Card for the host country

1) ITF Junior Ranking

To select the best African players (maximum 6 per gender) entered by their national federations and who have an ITF ranking with the condition that boys must be ranked 700 or better in the ITF Junior Ranking and girls must be ranked 400 or better in the ITF Junior Ranking (**other than those entered by their national federations under (2) and (3)**)

Number of "Places" max: 6.

2) Final Teams' Ranking for 16 & U in the AJC(2018) in both gender – boys and girls:

The national federation of each of the following teams ranked from 1st to 8th place in each Gender at the 16 & U teams' ranking of the AJC organized in Tunisia in April 2018 is eligible to enter one (1) player who will be automatically accepted. The concerned national federations are the following:

	<u>Boys 16 & U</u>		<u>Girls 16 & U</u>
1st	Morocco	1st	Morocco
2nd	Tunisia	2nd	Egypt
3rd	Egypt	3rd	Nigeria
4th	South Africa	4th	Tunisia
5th	Côte d'Ivoire	5th	Burundi
6th	Benin	6th	South Africa
7th	Mauritius	7th	Madagascar
8th	Madagascar	8th	Cameroon

Number of "Places": 8 (1 per country)

3) Final teams' ranking for the 14 years & U in the previous AJCs (2018) of both genders – boys and girls

The National Federation of each of the following teams ranked from 1st to 4th place in each Gender at the 14 & U teams' ranking of the 1st AJC organized in RSA in March 2018 and the 2nd AJC organized in Algeria in September 2018 is eligible to enter one (1) player who will be automatically accepted.

As follow is the ranking recorded after the 1st and the 2nd AJCs:

	<u>Boys 14 & U</u>		<u>Girls 14 & U</u>
1st	Namibia	1st	Morocco
2nd	Tunisia	2nd	Kenya
3rd	South Africa	3rd	Egypt
4th	Morocco	4th	Tunisia

Number of "Places": 4 (1 per country)

Note: It is important to note that those places are additional to those indicated on (1)

4) Places to be allocated to the best players of each region:

To organize before the teams' pre-qualification event for 16 and under a TOURNAMENT IN SINGLE for all participating players, under the supervision of the regional development officer, to assess the level of the players and to select 3 players from each region to participate in the 16 & U AJC (nominations will be announced 30 days before the AJC).

The selection of players must take into account the players accepted under Criteria (1), (2) and (3) - **OTHER PLAYER**

Number of "Places": 12

5) The Wild Cards for the host country:

(2) Wild Cards to be allocated to players of the host country.

Number of "Places": 2

Notice:

Concerning places that will be allocated to each region (3 per Zone), the names of the players will be announced by the deadline for entries at the AJC 16 & U, 3 weeks before the AJC starts. These names will be added to those who will be selected according to criteria (1), (2) & (3).

** In the case of the Western & Central Regions, and based on the fact that teams from 2 regions are competing on the zone's championships and in order to ensure the representation of all African regions at the AJC, among the 3 spots to be allocated, at least 1 Spot shall be automatically allowed to one of these regions.*

NB: The maximum number of players per Country, with the exception of the host Country shall not in any case exceed four (4).